

SEVA MANDAL EDUCATION SOCIETY

Smt. Parmeshwari Devi Gordhandas Garodia Educational Complex
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5th November, 2022

A meeting of the Governing Council of Seva Mandal Education Society will be held in person on **Wednesday, 9th November, 2022 at 10.30 am** at Audio Visual Room, 3rd floor of Smt. Maniben M. P. Shah Women's College. All the members are requested to make it convenient to attend the same.

AGENDA:

1. To welcome.
2. To confirm minutes of the meeting held on 12th October, 2022.
3. Matters arising out of the minutes of the previous meeting (Action Taken Report).
4. To review the working of the society and its conducted colleges.
5. Any other matter with the permission of the chair.

Yours faithfully,
Bharat M. Pathak
Vasant Khetani
Hon. Secretaries

SEVA MANDAL EDUCATION SOCIETY

Encl: Minutes of the meeting held on 12th October, 2022.

Smt. Sunanda Pravin Gambhirchand College of Nursing

Ms. Shilpa Shettigar, Principal shared the following points regarding the working of Smt. Sunanda Pravin Gambhirchand college of Nursing

Maharashtra University of Health Sciences (MUHS):

1. Teaching- learning evaluation system of the institute has been submitted in the format as stated by the university.
2. A letter of dropout student Ms. Pramila Prakash Lanjekar who was admitted in the academic year 2012-2013 in first year B.B.Sc. Nursing course, has been written to MUHS for finding out her eligibility regarding continuing the course or attempting the upcoming exam, as she has already surpassed the course completion duration.
3. A request letter has been sent to university for seeking permission to conduct one-day workshop at university level, with the subject Organ Donation and Transplantation for bridging the gap in transplant co-ordination.

Approval:

1. Advertisement for Temporary Staff approval for 5 clinical instructors for MUHS approved post scheduled in December 2022 has been published in English newspaper, Free Press Journal and Marathi newspaper Navshakti (Mumbai) dated 25th November 2022.

Examinations:

1. Our college is a centre for MUHS Winter exam 2022 scheduled from 14th December 2022.
2. The Internal assessment and paper setting for new semester pattern has been changed. The training regarding the same will be arranged. The Multiple-Choice Questions will be once again added in the question paper which was not there earlier.

Continuation & Extension:

1. Approval for Continuation & Extension proposal for A.Y – 2023-2024 for 50 seats has been received.

Eligibility:

1. The eligibility fee of students for the coming admissions has been revised as below.

Sr. No	Category	Existing fee	Revised fee
1.	Open	Rs. 5700/-	Rs. 6800/-
2.	Category	Rs. 2300/-	Rs. 2900/-
3.	OMS	Rs. 12200/-	Rs. 18000/-
4.	Govt. employee candidate	Rs. 6800/-	Rs. 9300/-

The enrolment phase one admission for 2022-23 is completed.

Evaluation System

1. Student teaching learning evaluation and mentoring system format has received from the university, which has to be filled and kept ready for the inspection.
2. Faculty evaluation system, including 360-degree performance appraisal details need to be maintained as per the format circulated by the university, for the upcoming inspections.

Maharashtra State Board of Nursing and Paramedical Education (MSBNPE):

1. The Undertaking of Principal and Clerk for getting username and password for registration verification of students' documents at college level has been submitted.
2. The MNC and MSBNPE has issued a circular for implementing the teaching -learning system based on simulation pattern of Indian Nursing Council.
3. We have received a letter of consideration regarding GNM re-proposal, on a condition of submission of the documents stating the fulfillment of hundred-bedded unitary building clause. We have approached The Lion Tarachand Bapa for the same. However, the registration documents are yet to be received as they are awaiting the inspection.
4. One student of ANM has cancelled her admission due to health issues. We have 5 waiting candidates from whom, we shall be filling the seat. However, we are awaiting the approval and re-opening of enrolment portal from MSBNPE

Maharashtra Nursing Council (MNC)

1. We have submitted the five years data of college related to eligibility of students, continuation, undertaking of principal and clerk as requested by the MNC.

Fees Regulating Authority (FRA):

1. The compliance of the Shikshan Shulka proposal has been submitted.

Indian Nursing Council (INC):

1. Compliance received from INC regarding continuation and affiliation for the Academic year 2022-23. Replied to the same within three days.

SNA/SC/NSS/Alumni/Placement Activities:**Eco Club/ NSS Cell:**

1. First year ANM Students participated in Mangroves clean up drive held at Bandra in collaboration with United Way foundation on 26th November 2022.

Extension Activity Cell/ Gender Equity:

1. Session on Women safety in collaboration with Matunga Police was organized on 26th November 2022 from 2 to 4 pm in the MMP Shah conference room.

- World Diabetes Day 2022-2023 was celebrated on 14th November, 2022. Second year Basic B.Sc. Nursing students presented skit at Lions Tarachand Bapa Hospital and the college campus, whereas final year Basic BSc. Nursing students and ANM second year students conducted foot care demonstration. Pamphlet distribution and confirmatory test in community was conducted to spread awareness about prevention and management of diabetes.

Clinical Postings:

- Students are posted at S.R. Mehta hospital and Rural health facilities at Virar and Vangani. Various activities undertaken at the posting include School health programmes, old age homes visit, Measles surveillance camp, Vaccination camp, Tuberculosis surveillance, well water purification and health education camps.

Visits:

- 2nd Year B.Sc. students visited the rehabilitation centre at Hajiali on 29th November 2022.

Awards:

- Students participated and won 3rd prize in the Gender Logue competition, organized by Sophia college on 17th November 2022.

Staff Development:

Workshop & Seminar:

- An induction programme for all the staff was arranged on 28th November 2022 from 9 am to 1 pm. The highlights of the programme were:
 - Introducing revised standards in nursing process
 - Updates in Supervisory recording
 - Revisiting professional conduct guidelines
 - Orientation to the new 360-degree performance appraisal system of university.
- General academic staff meeting was held on 28th November 2022 from 2- 5.30 pm.
- All the staff attended the three days MUHS research methodology workshop organised by the College for all the teaching staff from 15th November to 17th November 2022. Total 42 participants attended the same. Following were the speakers of the FDP.

Sr. No	Topic	Name of speaker
1	L-1: Introduction to Research Methodology	Dr. Swapnali Kadam
2	L-2: Study Designs-1: Descriptive studies	Dr. Poorva Bhave
3	L-3: Study designs-2: Case Control and Cohort Studies	Dr. Swapnali Kadam
4	L-4: Literature search	Dr. Vishakha Shinde
5	L-5: Types of Data and Data Presentation	Dr. Swapnali Kadam
6	L-6: Study Designs-3: Experimental studies	Dr. Poorva Bhave
7	L-7: Writing a research protocol	Dr. Vishakha Shinde
8	L-8: Sampling: Methods & Sample size	Dr. Amit Bondve
9	L-9: Inferential Statistics	Dr. Amit Bondve
10	L-10: Questionnaire Designing	Dr. Pooja Rai

- Ms. Priyanka Prasad and Ms. Abcena P.A attended a Seminar on "Nutrition in critically ill patients" organised by Saifee hospital on 11th November 2022.

Admission 2022-23:

1. Seat matrix of our college on CET website is amended from 40 to 50 seats.
2. The court case hearing regarding relaxation of NEET score cut-off marks from (117 for open caste and 93 for reserved category) is expected to be in favour of the Private college association, of which we are a member. This decision will help us in getting easy admissions.

Committee Meetings:

1. The meetings of the College Development committee, Curriculum committee, Anti-ragging committee, Grievance Committee, Internal Committee and Committee for caste and differently abled was held on 18th November 2022 in hybrid mode.

Memorandum Of Understanding:

1. MOU with Dr. B.M.N. College of Home Science for Nurse Led Clinic and Research cell.
2. MOU with Shree Manav Seva Sangh for adoption of the old age home & the Orphanage.
3. MOU with Matunga Police station for social responsibility and extension activities.
4. MOU with Arjo Huntleigh corporate for Induction and skill enhancement.
5. MOU with M.P. Bhuta School for social responsibility and extension activities.

Resolutions:

1. Resolutions made in GC meeting dated 2nd November 2022 for the following.:
 - Change in uniform of nursing students for A.Y 2023-24
 - MOU with M.P. Bhuta School
 - Adoption of old age home and orphanage
 - Adoption of new rules for performance appraisal as per MUHS guidelines
 - Temporary staff approval of 5 Clinical Instructors.

NAAC:

1. AQAR compilation is done.

Scholarship:

1. The Unnati project meeting with Rotary club members was held on 29th November 2022. It is expected to provide details of the short-term courses that can begin from January 2023, along with the selection criteria, so as to channelize the first installment disbursement.
2. The documents of the applicants of TransUnion Cibil scholarship for the year 2022-23 have been submitted for scrutiny and verification.

Sr. No.	Donors Name	Particulars	Amount
1	Ms. Smita Shetty	Educational Purpose	9,000.00
2	The Manjulaben Gunvantrai Shah Charitable Trust	Educational Purpose	28,00,000.00
3	Dr. Leena R. Raje	Educational Purpose	5,00,000.00
4	Mrs. Archana A. Patki	Educational Purpose	15,000.00
Total			33,24,000.00

2. In order to take research ahead Dr. Dilip Trivedi suggested, that the 11 research scholars of Smt. Maniben M.P. Shah Women's College of Arts & Commerce (Autonomous) should publish research papers based on their projects.

The meeting concluded with vote of thanks to the chair.

Dr. Dilip Trivedi
President SMES
SMES

Dr. Bharat Pathak
Hon. Secretary
SMES